



West Dennis  
Free Public  
Library

## REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

The West Dennis Free Public Library attempts to serve the entire community. Selection of books and other materials is guided by community interest and demand and is grounded in the Library's Collection Development Policy. Please read the policy thoroughly before submitting this Reconsideration Form. To ensure that material challenges reflect the needs and concerns of our community, only residents of Dennis are permitted to request the removal of an item in our collection. If you still feel that a particular item is not suitable for the Library's collection, please fill out the form below and give it to a librarian or send to:

Library Director  
West Dennis Free Public Library  
260 Main Street  
West Dennis, MA 02670

### **MATERIAL INFORMATION:**

TITLE: \_\_\_\_\_

AUTHOR: \_\_\_\_\_

DATE/EDITION: \_\_\_\_\_ PUBLISHER/PRODUCER: \_\_\_\_\_

FORMAT (book, DVD, etc.): \_\_\_\_\_

### **REQUESTER'S INFORMATION:**

YOUR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

DO YOU REPRESENT:

YOURSELF: \_\_\_\_\_ AN ORGANIZATION (name): \_\_\_\_\_

**INFORMATION TO ASSIST WITH RECONSIDERATION:**

What is it about the material that concerns you? Please be specific (cite pages, phrases, or other examples from the work). \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Did you read the entire book, watch the entire film, or listen to the complete recording? If not, which parts? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Are your objections based on the age of the potential user or the point of view or content expressed by the author/artist? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What do you believe is the theme or intent of this work? \_\_\_\_\_

\_\_\_\_\_

Are you aware of professional reviews or criticisms of this work? \_\_\_\_\_  
If so, can you cite the source(s)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What action would you like the Library to take with regards to this work? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**WHAT HAPPENS ONCE THIS FORM IS SUBMITTED:**

The request will be received by the Library Director, who will review the item in question. Afterward, the Director will draft a recommendation based on the following factors: the information provided by the user, reviews of the item from reviewing sources, how well the item meets the criteria for selection, and how the item fits in with the overall collection. The Director will present her recommendation to the West Dennis Library Board of Trustees at the next Trustee meeting. The Trustees will vote; a majority vote will determine the outcome. The Library Director will respond to the petitioner with their decision in writing.

Individuals who still have concerns about the material may request a hearing before the Board of Trustees by making a written request to the President of the Board. The Board reserves the right to limit the length of the presentation and number of speakers at the hearing. After receiving testimony from the public and the Library Director, the Board will make a final determination by majority vote.